



The Anna Lee Chabot CMM Scholarship

The Anna Lee Chabot CMM Scholarship is to offer financial assistance to a senior Canadian MPI member so they may attend the CMM program. The Global Certification in Meeting Management (CMM) is the first university co-developed global professional designation for meeting professionals. The global CMM focuses on strategic issues and executive decision-making.

Award Amounts

- \$2,500 CAN maximum per scholarship
- More than one applicant can be awarded the scholarship based on available funding.

Application Deadlines

- June 30, 2009
- September 30, 2009
- December 31, 2009
- March 31, 2010

Application Qualifications:

- Candidate must be an Intermediate/Senior Canadian MPI Member (10+ years of experience).
- Grant will be issued following the successful completion of the CMM program. The candidate must present the original receipts and the final certificate in order to receive the funds within three months of writing the exam.

How to Apply

- Complete the application online prior to the deadline
- Fax all required documents after you have completed the online application

Notification

- You will be notified approximately 8 weeks after the deadline submission date via e-mail with instructions of how to claim your scholarship award.

Scholarship Selection Criteria:

In order to submit a scholarship application, you must:

1. Be a member in good standing of MPI for the past 24 months and at the time of the CMM program, and a member of a Canadian MPI Chapter for the past 12 months as of January of the year of application submissions, and at the time of submission of receipts for reimbursement
2. Be an active member of an MPI Chapter by participating in Chapter activities within the past 3 years, as follows:
 - Attendance at MPI Chapter Monthly meetings & events or professional development programs
 - Active volunteer on one or more committees
 - Writing an article for an MPI publication (e.g. The Meeting Professional, local Chapter newsletter)
 - Recruitment of new members
3. Have 10 years or more experience in the industry as a supplier, DMC, professional conference organizer and/or meeting /event planner
4. Meet all requirements of, and is accepted into the CMM program within six weeks of applying for the scholarship
5. Demonstrate professional contributions to the industry in the past 3 years, such as through
 - membership in other industry associations
 - speaking engagements at industry related conference or meetings
 - teaching industry related courses or CMP study group sessions
 - writing articles in industry related publications
6. Demonstrate participation in continuing education programs in meeting/hospitality management (i.e. courses, certifications, workshops, PEC, WEC, Institutes etc)
7. Demonstrate volunteer leadership
8. Outline primary objectives for attending the CMM program
9. Outline any other exceptional qualifications that would recommend them for this scholarship

10. Tell us how you plan to utilize the new skills and knowledge gained through the CMM program and how you plan to implement these so that other members can also benefit from your experience. Eg: What outcomes are you looking to achieve, why and by when.
11. Eligible candidates must reach a minimum of 55 points in order to be considered.

Scholarship Application

Scholarship applying for:			
<input type="checkbox"/> A maximum of \$2500 Canadian towards the CMM program			
Name:		Position:	
Organization:			
Business Address:			
City, Province, Postal Code:			
MPI Membership No.		Date Joined MPI:	
Business Phone:	Fax:	E-Mail:	
Years in Present Position:		Years in Profession:	
MPI Chapter Affiliation:			
List the chapter monthly meetings & events or professional development programs you have attended within the past 3 years (2 points per meeting, maximum 20 points):			
List the chapter committees you have volunteered on in the past 3 years (5 points per committee, maximum 20 points):			
Provide samples of articles you have written for an MPI publication within the past 3 years (5 points per article, maximum 20 points):			
List the names of new members you have recruited (2 points per member, maximum 20 points):			
Attach a short essay describing how you plan to utilize the new skills and knowledge gained through the CMM program and how you plan to implement these skills, outcomes desired (why & when) & how it will benefit other members: (30 points):			
Attach a copy of your CMM application form to address criteria #4 - 9:			
Attach proof that you have been accepted into the CMM program:			

Thank you for submitting an application

Please email completed form to mwhitworth@mpiweb.org no later than August 1st, 2010