Dear <manager’s name>

Meetings and events provides a tremendous opportunity to support our organization’s strategic business plan and showcase our brand. To do this more effectively, I would like to request funding of $479 for membership to Meeting Professionals International (MPI).

MPI is the world’s largest meeting and event industry association dedicated to providing members with relevant education, and access to the best resources to support meetings and events.

Membership in Meeting Professionals International will allow me to:

* Gain access to a member community with over $23 billion in combined buying power
* Network face to face through local chapter and MPI global events
* Participate in the MPI Hosted Buyer program, pairing suppliers with ideal planners
* Gain insight into the key trends and hot button issues facing the meeting and event industry to help me be strategic in building more effective plans

The return for your investment will be a highly skilled, meeting and event professional, connected to over 8,000 planner members, and equipped to effectively promote our products, services and brand to support of our organization’s strategic business plan.

Thank you for reviewing my funding request for membership to MPI. I look forward to continuing to improve my professional skill set and knowledge base

Regards,